



REQUEST FOR PUBLIC ASSEMBLY PERMIT

City of Fountain Inn
200 North Main Street
Fountain Inn, SC 29644
Phone: (864) 862-4421 - Fax (864) 862-4812 - Email: COFI@fountaininn.org

To secure a permit, as set forth in section 17-51 Fountain Inn City Code, the individual, group of individuals or organization will make application, duly signed by the individual organizer of the organization or by an officer of the organization and submit it to the City Administrator. The applications are to be submitted between the hours of 8:00 a.m. and 5:00pm Monday – Thursday and 8:00am -12:00 pm on Friday of each week, and a permit may be issued five days thereafter, excluding the date the application is submitted. The application will state the time, duration, purpose, the area in which the protest will occur and the individual group or individuals or organization directing and responsible for the protest.

The name, address and telephone number of the person seeking to conduct such parade or public assembly who shall be deemed to be in charge of the parade or public assembly and responsible for compliance:

The requested date of the parade or public assembly:

The route to be traveled, including the starting point and the termination point:

The approximate number of persons, animals and vehicles, the type of animals, and a description of the vehicles that will constitute such parade or public assembly:

The hours when such parade or public assembly will start and terminate:

A statement as to whether the parade or public assembly will occupy all or only a portion of the width of the streets proposed to be traversed:

The location, by street, of any assembly areas for such parade or public assembly:

The time at which units of the parade or public assembly will begin to assemble:

The intervals of space to be maintained between units of such parade or public assembly:

The type of public assembly, including a description of activities planned during the event:

A description of any recording equipment, sound amplification equipment, and a physical description of banners, signs, or other attention-getting devices to be used in connection with the parade or public assembly, and the maximum decibel level of any such sound amplification equipment:

The approximate number of participants (spectators are by definition not participants)

A designation of any public facilities or equipment to be utilized

A nonrefundable fee of \$25.00, to cover administrative costs of processing the permit, shall be paid to the city by the applicant when the application is filed. Such fee may be waived by the city administrator.

If the application is for the use of any city property or if any city services shall be required for the parade, the applicant shall pay, prior to the issuance of a permit, the charges for those services, in accordance with a schedule of service costs approved by the resolution of the city council. However, such charges shall not apply to the chamber of commerce or a government entity.

HOLD HARMLESS CLAUSE:

Permittee/organization hereby shall assume all risks incident to or in connection with the permitted activity and shall be solely responsible for damage or injury, of whatever kind or nature, to person or property, directly or indirectly arising out of or in connection with the permitted activity or the conduct or permittee's operation. Permittee hereby expressly agrees to defend and save the City harmless from any penalties for violation of law, ordinance, or regulation affecting its activity and from any and all claims, suits, losses, damages or injuries directly or indirectly arising out of or in connection with the permitted activity or conduct of its operation or resulting from the negligence or intentional acts or omissions of permittee or its officers, agents and employees.

Applicant's Signature: _____ Date: _____

I acknowledge receipt of section 17-51 of the Code of Ordinances for the City of Fountain Inn.

Signature: _____ Date: _____

Witness: _____
(Please sign) (Please print)

Date submitted: _____ Date approved: _____

Shawn Bell, City Administrator

Date